

the university :Kufa
the college :Administration and Economics
Section:Banking and Finance
Stage:The first
Name of the third lecturer:Zainab Hadi Mayouf
The scientific title :Assistant Professor
Qualification :Ph.D
Finance 2019-2020



The Republic of Iraq
 Ministry of Higher
 Education and Scientific
 Research
 Scientific supervision and
 evaluation device

Academic program for the Department of

Course description:

This course is concerned with explaining the concept of job ethics, addressing its importance and objectives, the nature of ethics and its sources, as well as defining the concept of job ethics and who an employee is, examining ethics in Islam, the sources of ethics in management, and the factors that help form attitudes towards ethics.

Faculty of Administration and Economics	Educational institution -1
Department of Banking and Financial Sciences	scientific department -2
Professional ethics	Course name -3
Physical and electronic attendance/theoretical lecture	Available attendance -4 forms
The second course	Semester/year -5
Two hours	Total number of study -6 hours
2/20/2020 AD	The date this description -7 was prepared
	Course objectives: -8
This course aims to introduce the concept of job ethics, address its importance and objectives, the nature of ethics and its sources, as well as define the concept of job ethics, who is an employee, review ethics in Islam, and the sources of ethics in management and the factors that help form attitudes towards ethics.	

9- Learning outcomes, teaching and evaluation methods

Cognitive objectives: -أ

1. Introducing students to the concept of ethics in general and job ethics in particular.
2. Definition of students With importance Job ethics.
3. Introducing students to the sources of job ethics.
4. Introducing students to employee duties.

Introducing students to the sources of ethics in administration .5

Cognitive objectives: -ب

- Lectures . -
- Discussion panels. -
- Reports. -
- Other -

Teaching and learning methods:

- Lectures -
- Discussion panels -
- Reports -
- Other -

Evaluation methods

- Written exams (30) marks -
- Oral exams (10) marks -
- Assignments assigned to students (5) marks -
- Commitment level (5) degrees -

- Emotional and value goals -
- C1- The logical sequence of ideas
- C2- Objectivity in discussions
- C3- Logical/conceptual analysis
- C4- Brainstorming
- C5-Other

Teaching and learning methods: -

- Lectures -
- Intellectual questions and discussions -

Evaluation methods

- Oral questions -
- Asking practical questions about reality and observing the intellectual answers of each student -

- General and qualifying transferable skills (other skills related to employability and personal development) -

- The ability to employ concepts Ethical On the job.
- The ability to fight corruption Administrative By adhering to professional ethics
- The student's ability to formulate work policies based on ethical behavior
- The student's ability to understand and apply the sources of ethics in...Administration

Course structure -

Evaluation method	Teaching method	Name of the unit/topic	Required learning outcomes	hours	the week
mentioned previously	Theoretical lecture	Introduction to job ethics, definition and meaning	High knowledge	2	1
mentioned previously	Theoretical lecture	Importance Job ethics	High knowledge	2	2
mentioned previously	Theoretical lecture	Objectives of job ethics	High knowledge	2	3
mentioned previously	Theoretical lecture	Sources of job ethics	High knowledge	2	4
mentioned previously	Theoretical lecture	Case study	High knowledge	2	5
mentioned previously	Theoretical lecture	Definition of the job and elements of job ethics	High knowledge	2	6
mentioned previously	Theoretical lecture	First month exam	High knowledge	2	7
mentioned previously	Theoretical lecture	Job ethics in Islam	High knowledge	2	8
mentioned previously	Theoretical lecture	Case Study	High knowledge	2	10
mentioned previously	Theoretical lecture	establish Work ethics system	High knowledge	2	11
mentioned previously	Theoretical lecture	Sources of ethics in management	High knowledge	2	12
mentioned previously	Theoretical lecture	Factors that help form attitudes toward ethics	High knowledge	2	13

mentioned previously	Theoretical lecture	Case Study	High knowledge	2	14
mentioned previously	Theoretical lecture	Second month exam	High knowledge	2	15

Approved sources: Ethics in Management, Muhammad Abdel Fattah Yaghi, Dar Wael for Publishing and Distribution, 1st edition, 2012.

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